

# DEPARTMENT OF ENVIRONMENTAL QUALITY

Northern Virginia Regional Office  
Mobile Source Operations Section  
13901 Crown Court  
Woodbridge, Virginia 22193-1453



# CRF

I.D. # \_\_\_\_\_

## APPLICATION FOR OFFICIAL VIRGINIA CERTIFIED EMISSIONS REPAIR FACILITY

(PLEASE TYPE OR PRINT WITH BLACK INK)

Application for (Check One):    New Certification ☐    Certification Renewal ☐    Reinstatement ☐

Facility or Trade Name: \_\_\_\_\_

Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

County: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Facility (Check One):    Repair Shop ☐    Service Station ☐    Fleet Station - Private ☐

Fleet Station – Government ☐    Dealer – New Cars ☐    Dealer – Used Cars ☐    **OTHER** ☐

List make(s) of vehicle(s) **only** if the facility repairs specific make(s): \_\_\_\_\_

Type of Organization (Check One): Corporation ☐ LLC ☐ Partnership ☐ Individual ☐ Gov't ☐

Organization or Owner Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_

Emissions Inspection Station number if applicable: \_\_\_\_\_

Do you presently employ a Virginia Certified emissions repair technician:    **YES** ☐    **NO** ☐

Technician's Name: \_\_\_\_\_ Identification #: \_\_\_\_\_

Technician's Name: \_\_\_\_\_ Identification #: \_\_\_\_\_

**Continue on Reverse Side**

**COMPLETE THIS SECTION FOR NEW CERTIFICATION ONLY**

1. Have you ever had an emissions repair appointment? **YES** ☐ **NO** ☐  
**If yes**, under what name: \_\_\_\_\_ What city: \_\_\_\_\_
2. Have you ever been refused an emissions repair appointment? **YES** ☐ **NO** ☐  
**If yes**, under what name: \_\_\_\_\_ What city: \_\_\_\_\_
3. Has this location ever been an official emissions repair station? **YES** ☐ **NO** ☐  
**If yes**, under what name: \_\_\_\_\_

Emissions related repairs of motor vehicles applicable towards a vehicle emissions inspection waiver, as required under the Air Pollution Control Law of Virginia and the Regulation for the Control of Motor Vehicle Emissions in the Northern Virginia Area, shall be performed at a Virginia Certified Emissions Repair Facility, and such repairs shall be performed or approved by a Virginia Certified Emissions Repair Technician(s) employed by that facility.

The necessary space, equipment and personnel will be provided and maintained by this facility in a manner satisfactory to the Department of Environmental Quality (DEQ). All owner(s)/manager(s), and Virginia Certified Emissions Repair Technicians, will read and be thoroughly familiar with the instructions and regulations furnished for Virginia Certified Emissions Repair Facilities, will abide by these regulations, and strive to conduct the diagnosis and repair of motor vehicles in a manner appropriate to the cause(s) of vehicle emissions inspection failures. The operation of this facility will be conducted in strict accordance with the Air Pollution Control Law and the rules and regulations furnished by DEQ. The appointment of this facility, if made, may be suspended or revoked in accordance with the regulations; transfers of ownership, name, or location will require recertification.

I (we) have read the requirements for appointment and agree to the conditions as stated.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please Print Full Name) (Title of the Corp. Officer, Member, Partner, Owner)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please Print Full Name) (Title of the Corp. Officer, Member, Partner, Owner)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any questions, please call the Department of Environmental Quality  
at (703) 583-3900 or toll-free in Virginia at 1-800-275-3844